

MEETING AGENDA

1. Call to Order
2. Approval of Minutes
 - a. Approved
3. Treasurer's Report (Khin Khin)
 - a. Operation fund: \$3,244.29
 - b. Scholarship fund: \$1,656.69
 - c. General fund: \$381.60
4. HR – Melissa
 - a. Cynthia Springer is leaving the University and her last day will be the end of the month. Melissa will be serving as interim starting on 1/1/2023 until position is filled.
5. Unfinished Business
 - a. New member campaign
 - i. Tabled until January
 - b. HR brochure information
 - i. See updates
 - c. Changes to bylaws
 - i. Meet with Glen N on January 11th
 - I. Date/time
 - II. Direction of the University
6. Committee Reports
 - a. Communications (Elizabeth)
 - i. No updates at this time.
 - ii. Cheryl would like to send out an email at the first of the year to invite people to attend CSSAC.
 - b. Welcome Wagon (TBD):
 - i. HR brochure
 - c. Grants (Christi):
 - i. Nothing new. Will open up around spring for fall semester.
 - d. Pride Plus – (Cheryl)
 - i. Plaques were delivered to recipients.
 - e. Purdue WL – (Cheryl)
 - i. PWL has given regional campuses time to speak at the meetings.
 - f. Employee Recognition Event – ()
 - i. No updates
 - g. Fundraising – ()
 - i. No updates
 - h. University Committee Reports
 - i. University Council – (Khin Khin)
 - I. No updates as the University Council did not meet this year.
 - ii. Food Service Advisory Committee – (Kaye)

- I. No updates on this committee.
- iii. Diversity Council – (Jayla)
 - I. Has not meet yet. Will meet in February.
- iv. Faculty Senate – (Khin Khin)
 - I. The faculty senate meeting was held on Dec 12, 2022. Senate document SD22-10 on the subject of public sharing information about deaths of students at PFW was approved. Public sharing information about deaths of faculty and staff at PFW passed by the senate on April 11, 2022. The new business was proposed by Stephen Buttes regarding foreign language placement regulations. Butte mentioned that he wants the language to be changed from placement by exam to placement through the departmental placement process so that we can place the students appropriately. The original document with the new amendment was passed. Memorial resolution by D. Maloney was voted to postpone until next month. Glen Nakata mentioned that he wants to address the issues and concerns about using the facilities related to certain on campus events after the winter break.
- v. University Budget Committee – (Khin Khin)
 - I. No updates as the University Council did not meet this year.
- vi. Facilities Management Safety Committee – (Christine)
 - I. Meeting for 12/21 was cancelled.
- vii. PFW Quality of Place – (Cheryl)
 - I. Smaller committees have now come back together and discussed in the big group.
7. New Business
8. Bridge Questions – Test in place
9. Adjourn

Committee Meeting Invitees: Khin Khin Gyi, Christine Hall, Jayla Heller, Melissa Helmsing, Cheryl Honkomp, Elizabeth Miller, Kaye Pitcher